



OFFICE OF THE ASSISTANT SECRETARY FOR HEALTH

# **Welcome to Title X!**

## **Introduction and Overview of Title X Requirements**

**Office of Population Affairs**

May 9, 2019



# Purpose and Goals

- Purpose
  - To provide new Title X grantees with information that will familiarize them to Title X requirements and resources to support service delivery implementation
- Goals
  - Introduce new grantees to Office of Population Affairs leadership and staff
  - Enhance the ability of Title X grantees to effectively implement Title X service programs through increasing knowledge of requirements
  - Provide awareness of tools and support available to grantees to implement and evaluate their programs



# Welcome from Dr. Foley



Diane Foley, MD, FAAP  
Deputy Assistant Secretary for Population Affairs



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# U.S. Department of Health & Human Services

## Alex M. Azar II, Secretary

### Office of the Assistant Secretary for Health (OASH)

#### Dr. Brett Giroir, Assistant Secretary for Health

- National Vaccine Program Office
- Office of Adolescent Health
- Office of Disease Prevention and Health Promotion
- Office of HIV/AIDS and Infectious Disease Policy
- Office of Human Research Protections
- Office of Minority Health
- **Office of Population Affairs (OPA)**
  - **Diane Foley, M.D. - DASPA**
- Office of Research Integrity
- Office of the Surgeon General
- Office on Women's Health
- President's Council on Sports, Fitness & Nutrition



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# Overview of the Office of Population Affairs and the Title X Family Planning Program



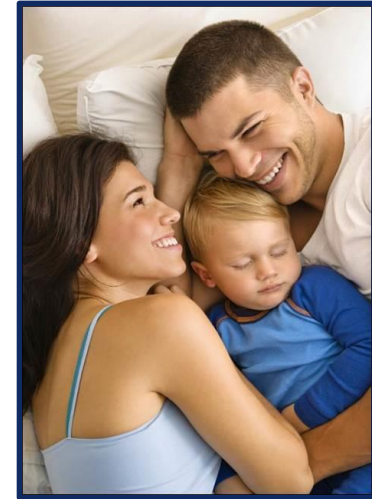
OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# Office of Population Affairs (OPA)



- OPA advises the Secretary and Assistant Secretary for Health on a wide range of reproductive health issues and administers the Title X Family Planning Program.
- The Title X Program provides the information and means to exercise personal choice in determining the number and spacing of children, including access to a broad range of acceptable and effective family planning methods and services.

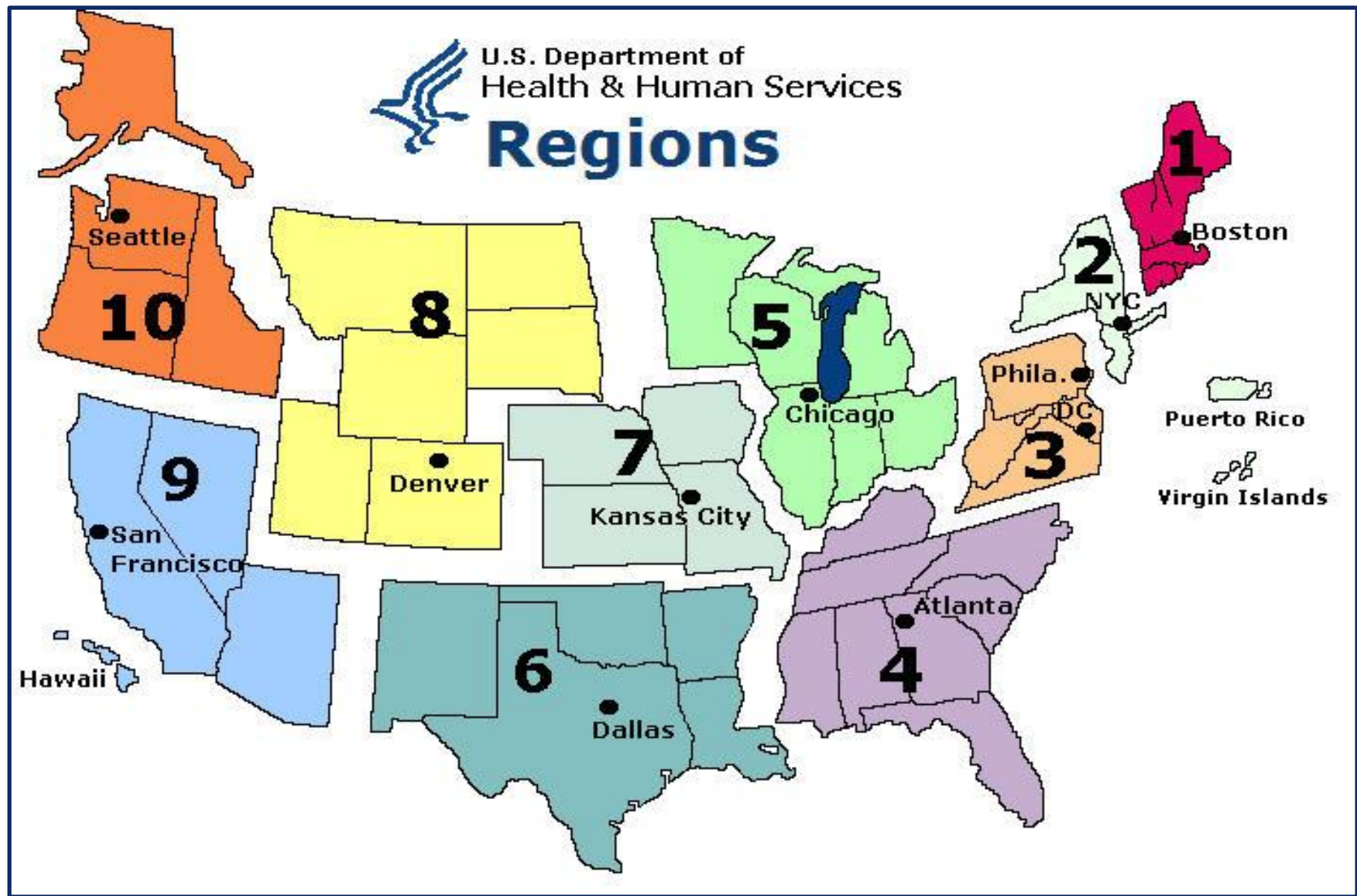


# Office of Population Affairs Staff

- **Immediate Office**
  - Dr. Diane Foley – DASPA
  - David M. Johnson – Operations and Adm. Officer
  - Robert Scholle – Public Health Advisor
  - Karen Silver – Sr. Communications Specialist
  - Terria Snowden – Program Analyst
- **Title X Service Delivery**
  - Aisha Cody – Health Scientist
  - Cynda Hall – Public Health Advisor
- **Title X Service Delivery Improvement/Research and Evaluation**
  - Ana Carolina Loyola Briceno – Health Scientist







OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH





# Project Officers

- **Region I** – Natalia Guevara
- **Region II** – Karina Aguilar
- **Region III** – Dickie Lynn Gronseth, Christine Woolslayer, Sarah Shrimplin
- **Region IV** – CAPT Edecia Richards, Gaylyn Henderson
- **Region V** – Anthony Harden
- **Region VI** – Liese Sherwood-Fabre
- **Region VII** – CDR Dustin Rider
- **Region VIII** – Traci Pole
- **Region IX** – CDR Rebecca McTall
- **Region X** – Alia Fry, Jesús Reyna



# Roles and Responsibilities

- Office of Population Affairs (OPA) –
  - Program policy, budget, administration, implementation, and oversight of all Title X activities, development of funding announcements, and program priorities
- Project Officers –
  - Carry-out program activities, project officers for service grantees for the applicable PHS Region
- OASH Office of Grants Management –
  - Grants policy, official approver for grant modifications and changes, financial oversight



# Roles and Responsibilities

- OPA - Project Officers
  - Programmatic reports, including FPAR
  - Program Issues
- OASH - Office of Grants Management, Grants Specialist
  - Budgetary Issues
  - Financial oversight
  - Grant modifications and changes
  - Grants policy
- HRSA - Office of Pharmacy Affairs
  - 340B Drug Pricing Program



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# What is Title X?

- Title X was passed by Congress and signed into law in 1970 by President Nixon
- Amended the Public Health Service (PHS) Act to provide for special project grants for the provision of family planning services, and related research, training, and technical assistance
- Priority is services to individuals from low-income families
- Provides grants to public and private non-profit organizations for family planning-related health services, research, training, and information/education materials



# Title X and Grants

- 1001: Services - Provided by Public & Non-profit Entities
  - *“The Secretary is authorized to make grants to and enter into contracts with public or nonprofit private entities to assist in the establishment and operation of voluntary family planning projects which shall offer a broad range of acceptable and effective family planning methods and services (including natural family planning methods, infertility services, and services for adolescents)...”*
- 1003: Training
  - National Training Centers
- 1004 Title X Research
  - Evaluation and Service Delivery Improvement Research
- 1005 Title X Information and Education
  - OPA website, publications, and clinic directory
- 1008 Prohibition of Abortion
  - *“None of the funds appropriated under this title shall be used in programs where abortion is a method of family planning.”*



# Essential Role of Title X & Publicly Funded Family Planning

- Title X-funded programs serve two-thirds of all clients who receive care at publicly funded family planning (FP) centers
- Publicly funded FP helps women each year avoid 1.94 million unintended pregnancies (Title X prevents 973,000 unintended pregnancies each year, 200,000 in teens)
- 6 in 10 women who go to a publicly-funded FP center consider it their “usual” source of medical care
- 1 in 3 women who have an HIV test or receive STD testing or treatment do so at a FP center

Source: Guttmacher Institute, 2016



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# Title X Services Grantee Network

Approximately:

- **90 Service Grantees**, including state, territorial, tribal, county or local health agencies, universities, faith-based and community-based nonprofit agencies
- **4,000 Family Planning Clinics**, in the 50 states, the District of Columbia, and eight U.S. territories and jurisdictions
- **4 Million Clients Served Annually**, with family planning and related preventive health care services



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH





# Family Planning Program and Resources

- 67% of all clients had incomes at or below 100% FPL (2017)
- No charge for services to persons with family incomes at or below 100% FPL
- Charges based on a sliding fee schedule to persons with family incomes 101%-250% FPL
- Title X clinics must bill third-party payers
- 42% of clients were uninsured in 2017



# Core Family Planning Services

Core family planning services, as identified in the Funding Opportunity Announcement (FOA), should be addressed in your project, including:

- Discussion with client about their Reproductive Life Plan
- A broad range of acceptable and effective family planning methods and services
  - Adolescent counseling on delaying sexual activity
  - Instruction on Fertility Awareness-Based Methods
  - Availability of several categories of contraceptive methods
- The broad range does not include abortion as a method of family planning
- Pregnancy testing and counseling



# Core Family Planning Services cont'd

- Services centered around pre-conception health and achieving pregnancy, including:
  - Basic infertility services
  - STD prevention, education, screening
  - HIV testing and referral for treatment when appropriate
  - Screening for substance use disorders and referral when appropriate



# Title X Services Requirements (cont'd)

Title X-funded Family Planning Services must be:

- Voluntary
- Confidential
- Provided to any person desiring services, with priority for persons from low-income families
- Provided regardless of ability to pay
- Provided under the direction of a physician with training or experience in family planning



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# Title X Services Grants Requirements (cont'd)

- Clients whose documented income is at or below 100% of the Federal Poverty Level (FPL) must not be charged, although projects must bill all third parties authorized or legally obligated to pay for services.
- A schedule of discounts must be developed for individuals with family incomes between 101% and 250% of the FPL.
- For persons from families whose income exceeds 250% of the FPL, charges must be made in accordance with a schedule of fees designed to recover the reasonable cost of providing services.

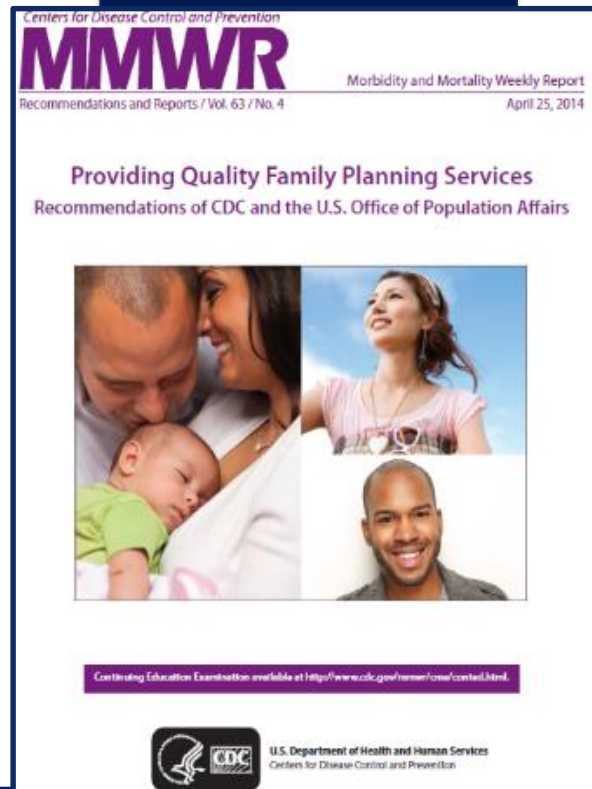


OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# Title X Program Guidelines

QFP



Program Requirements



## Program Requirements for Title X Funded Family Planning Projects

Version 1.0- April 2014



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# Framework for Family Planning, Related, & Other Preventive Services

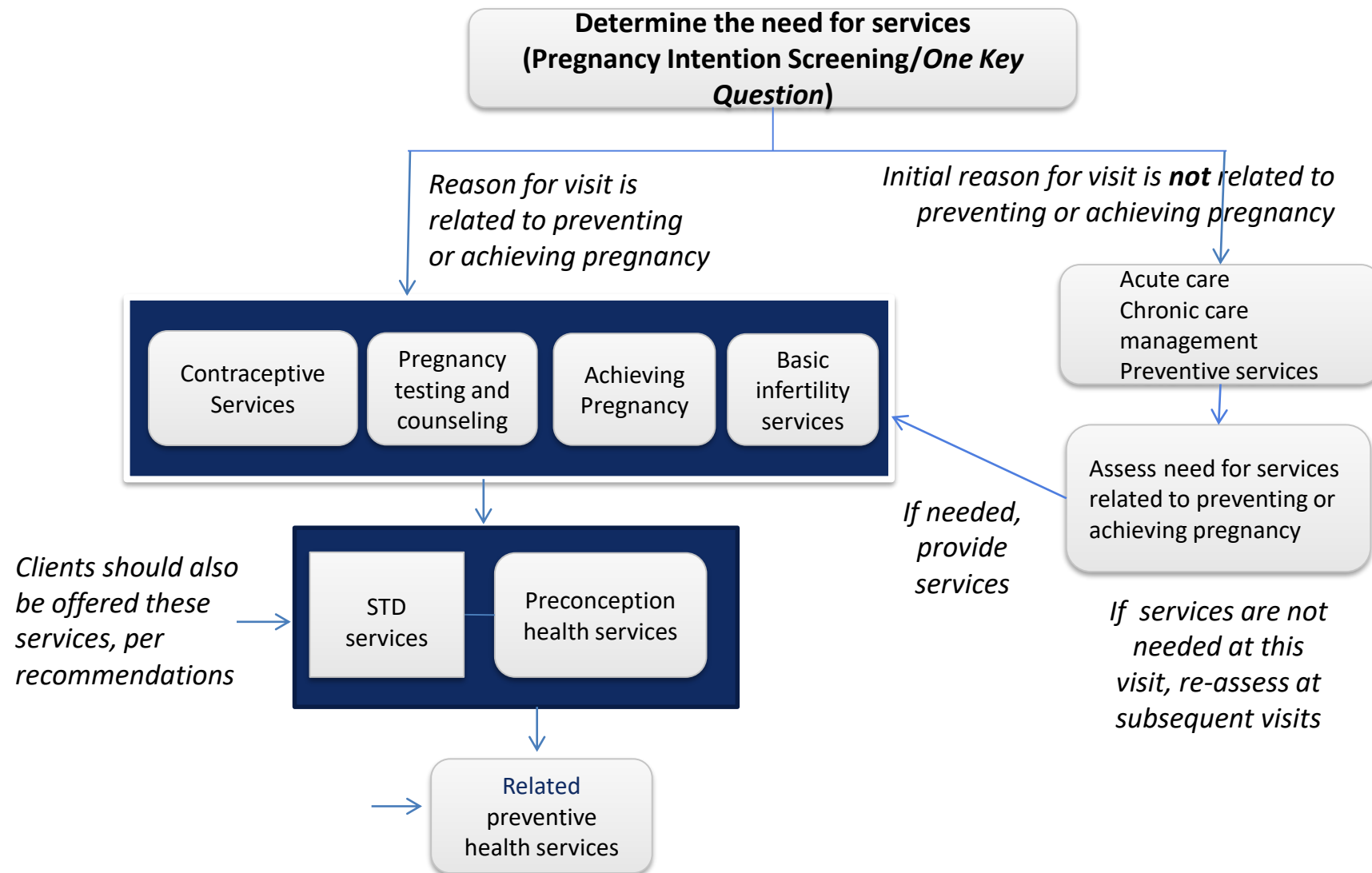


OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH





# QFP Recommends Screening All Clients



# FY 2019 Program Priorities

Title X Priorities include all of the legal requirements covered within:

- Title X statute (42 U.S.C. Part 300)
- Regulations (42 CFR Part 59)
- Legislative mandates



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# Legislative Mandates

- *“None of the funds appropriated in this Act may be made available to any entity under Title X of the PHS Act unless the applicant for the award certifies to the Secretary of Health and Human Services that it encourages family participation in the decision of minors to seek family planning services and that it provides counseling to minors on how to resist attempts to coerce minors into engaging in sexual activities;” and*
- *“Notwithstanding any other provision of law, no provider of services under Title X of the PHS Act shall be exempt from any State law requiring notification or the reporting of child abuse, child molestation, sexual abuse, rape, or incest.”*

**NOTE:** All activities funded under this announcement must be in compliance with the Title X statute, as well as the program regulations and legislative mandates, as applicable. Copies of the statute, regulations, and legislative mandates are available at: <https://www.hhs.gov/opa/title-x-family-planning/about-title-x-grants/>



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# Key Issues

- Assuring innovative quality family planning and related preventive health services
- Providing the tools necessary for the inclusion of substance use disorder screening
- Following a model that promotes optimal health outcomes for the client
- Providing resources that prioritize optimal health outcomes for individuals and couples
- Providing counseling for adolescents that encourages sexual risk avoidance



# Key Issues (cont'd)

- Communicating the growing body of information for a variety of fertility awareness-based methods of family planning and providing tools
- Fostering interaction with community and faith-based organizations to develop a network for client referrals
- Accurately collecting and reporting data, such as the Family Planning Annual Report (FPAR)
- Promoting the use of a standardized instrument to regularly perform quality assurance and quality improvement activities
- Increasing attention to CDC screening recommendations for chlamydia and other STDs



# Grantee Accountability

- Title X “project” defined in the grantee’s funded competing application
- Title X “project” must comply with
  - All Title X requirements
  - All grant requirements
- Title X “project” services should reflect
  - High quality care as demonstrated by use of current evidence-based standards for care published by federal and professional medical organizations



# Program Monitoring

- Grant application reviews – competing and non-competing
- Program Reviews
- Phone calls
- Reports
  - FFRs
  - FPAR
  - Other required reports





# Why is Monitoring Important?

- Federal obligation to ensure that there is documented evidence of grantees' compliance with all federal requirements throughout their networks
- Need to ensure grantees and their subrecipients and sites provide consistently high-quality clinical care
- Title X is a sensitive and highly visible program
- Need to ensure program integrity



# Monitoring Subrecipients

- Grantees are responsible for monitoring all of their subrecipients for compliance with Title X program requirements.
- The grantee is accountable for the ***quality, cost, accessibility, acceptability, reporting, and performance of the grant-funded activities provided by subrecipients.***



# Program Review Tool

- Program review tool
  - Used by OPA staff and consultants to assess a project's compliance with Title X Program Review Guidelines
  - May be adapted for use by the grantee to perform project self-assessments and as a monitoring tool to evaluate subrecipients & service sites
- Monitoring includes evaluation of the following components:
  - Project Management and Administration
  - Project Services and Clients
  - Community Participation, Education, and Project Promotion
  - Confidentiality
  - Information and Education Materials Approval
  - Additional Administrative Requirements



# Family Planning Annual Report

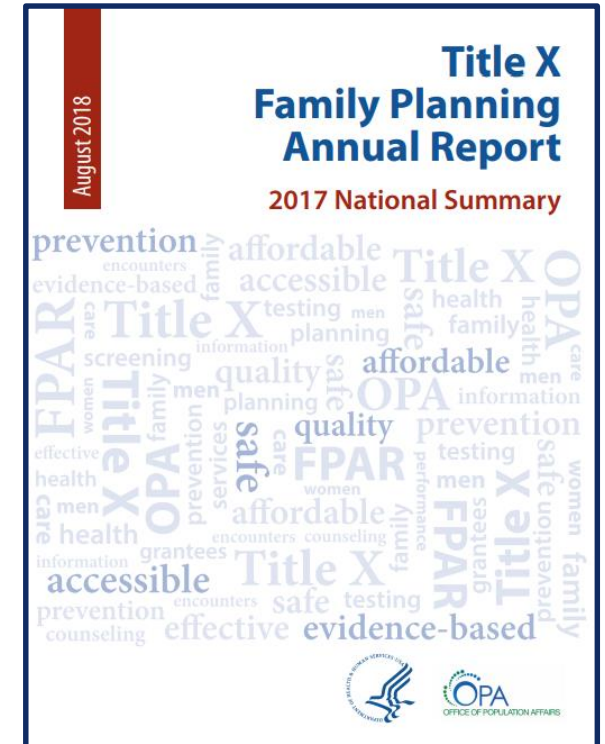


OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# Family Planning Annual Report (FPAR)

- The Family Planning Annual Report (FPAR) is the only source of annual, uniform reporting by all Title X family planning service grantees.
- It provides consistent, national-level data on the Title X Family Planning Program and its users
- FPAR uses:
  - Program planning and quality improvement initiative development
  - Communication to Congress and other policymakers
  - Performance monitoring for grantees
  - Program impact evaluations



# FPAR Data System & Reporting Instructions

- All entities that receive Title X service funds must report annually to OPA via the FPAR Data System
  - Visit the data system: <https://fpar.opa.hhs.gov>
- FPAR collects data on activities conducted during each calendar year, from **January 1 through December 31**
  - Grantees will collect FPAR data elements from their subrecipients and clinics on activities conducted from **January 1, 2019 through December 31, 2019**
  - Grantee compiles data from their networks, submits results to OPA through the FPAR data system **on or before February 14, 2020**



The screenshot shows the FPAR Data System website. The top navigation bar includes links for Home, Reports & Forms, and Training. The main content area is divided into several sections: a login form with fields for User Name and Password, a Register link, and a User Support section with contact information. The right side features a welcome message, an 'About Title X' section, an 'About FPAR' section, and a 'Uses of FPAR Data' section. The footer contains a list of links, the Office of Population Affairs address, and copyright information.

Home Reports & Forms Training

Home

User Name  
Password  
Login

Register  
Forgot User Name?  
Forgot Password?

User Support  
E-mail: [FPARHelp@oas.rti.org](mailto:FPARHelp@oas.rti.org)  
Phone: (800) 575-5593  
Hours: M-F, 9AM-5PM ET

Welcome to the FPAR Data System. The purpose of this website is to collect and manage Family Planning Annual Report (FPAR) data submitted by grantees of the Title X National Family Planning Program.

**About Title X**

The National Family Planning Program, created in 1970 and authorized under Title X of the Public Health Service Act, is administered by the Office of Population Affairs (OPA). Title X is the only federal program dedicated solely to providing individuals with comprehensive family planning and related preventive health services. Learn more about [Title X](#).

**About FPAR**

The FPAR is the only source of uniform reporting by Title X service grantees. Annual FPAR submission is required for project monitoring. The 15 FPAR reporting tables provide consistent national and regional data on the characteristics of individuals receiving Title X services, the types of services provided, the providers that render care, and project revenue. Learn more about the [FPAR](#).

**Uses of FPAR Data**

Title X administrators and grantees use FPAR data to

- Monitor compliance with statutory requirements and accountability and federal performance requirements for Title X family planning funds;
- Guide strategic and financial planning;
- Respond to inquiries from policy makers about the program; and
- Assess the program's impact on key reproductive health outcomes.

Annually, FPAR data are tabulated, analyzed, and are disseminated in a national report. View the most recent [FPAR National Summary](#).

Page last reviewed: 11/10/2017  
Page last updated: 11/17/2017  
Content Source: Office of Population Affairs

HHS Home | OPA Home | Site Map | Accessibility | Viewers & Players | Freedom of Information Act | Privacy Policy | Disclaimer

Office of Population Affairs • 1101 Wootton Parkway, Suite 700 • Rockville, Maryland 20852

© 2017 RTI International. RTI International is a trade name of Research Triangle Institute. | Version 1.1.21 All rights reserved.

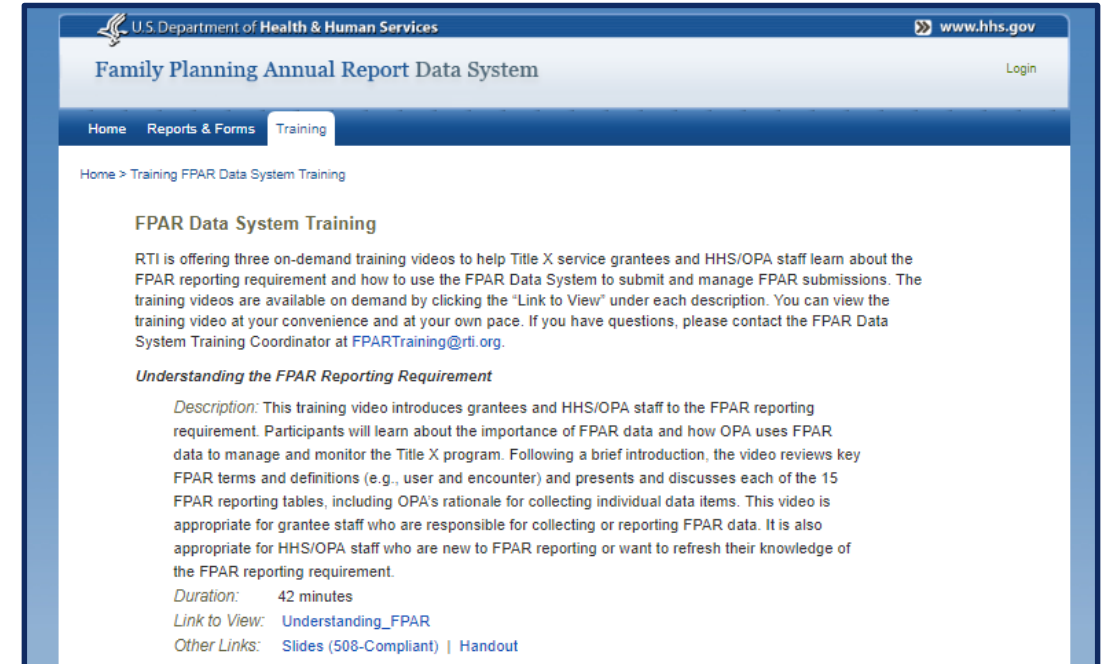


OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# FPAR Reporting Instructions (cont'd)

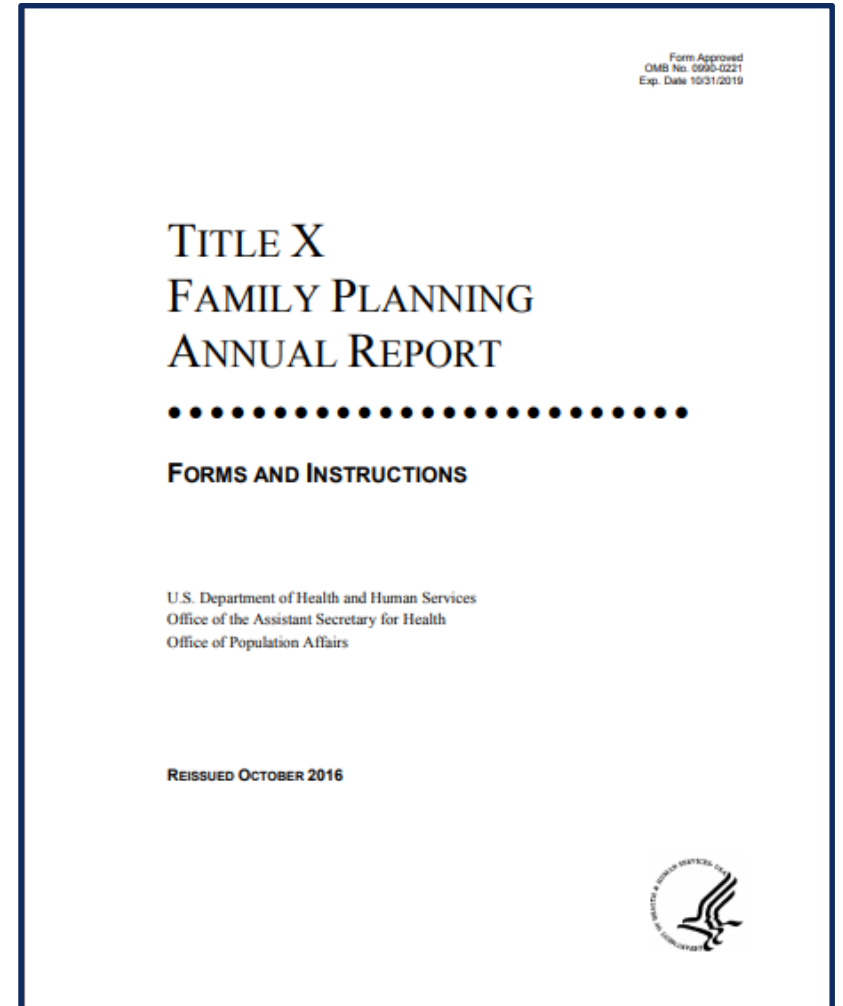
- On-demand trainings are available through the FPAR Data System Website (no login required)
  - *Understanding the Reporting Requirement*
  - *Submitting the FPAR Using the FPAR Data System*
  - *Managing FPAR Submission, Review, and Approval using the FPAR Data System*





# FPAR Forms & Instructions

- FPAR reporting instructions are outlined in the *FPAR Forms & Instructions* guidance document
- This manual contains definitions for FPAR data elements and FAQs on how to count and report complex care scenarios
- The manual is updated every three years and approved by the Office of Management and Budget



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# FPAR Resources

- FPAR Data System website: <https://fpar.opa.hhs.gov>
- FPAR Forms & Instructions: OPA website → Title X → Family Planning Annual Report page
- Human resources:
  - OPA Title X Project Officers are first line of contact
  - Project Officers may connect you to OPA headquarters for additional TA



# **OPA Communication Tools and Title X Family Planning Clinic Locator and Database**



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# Communication Tools

- OPA website: [www.hhs.gov/opa](http://www.hhs.gov/opa)



- OPA Update: biweekly e-Newsletter

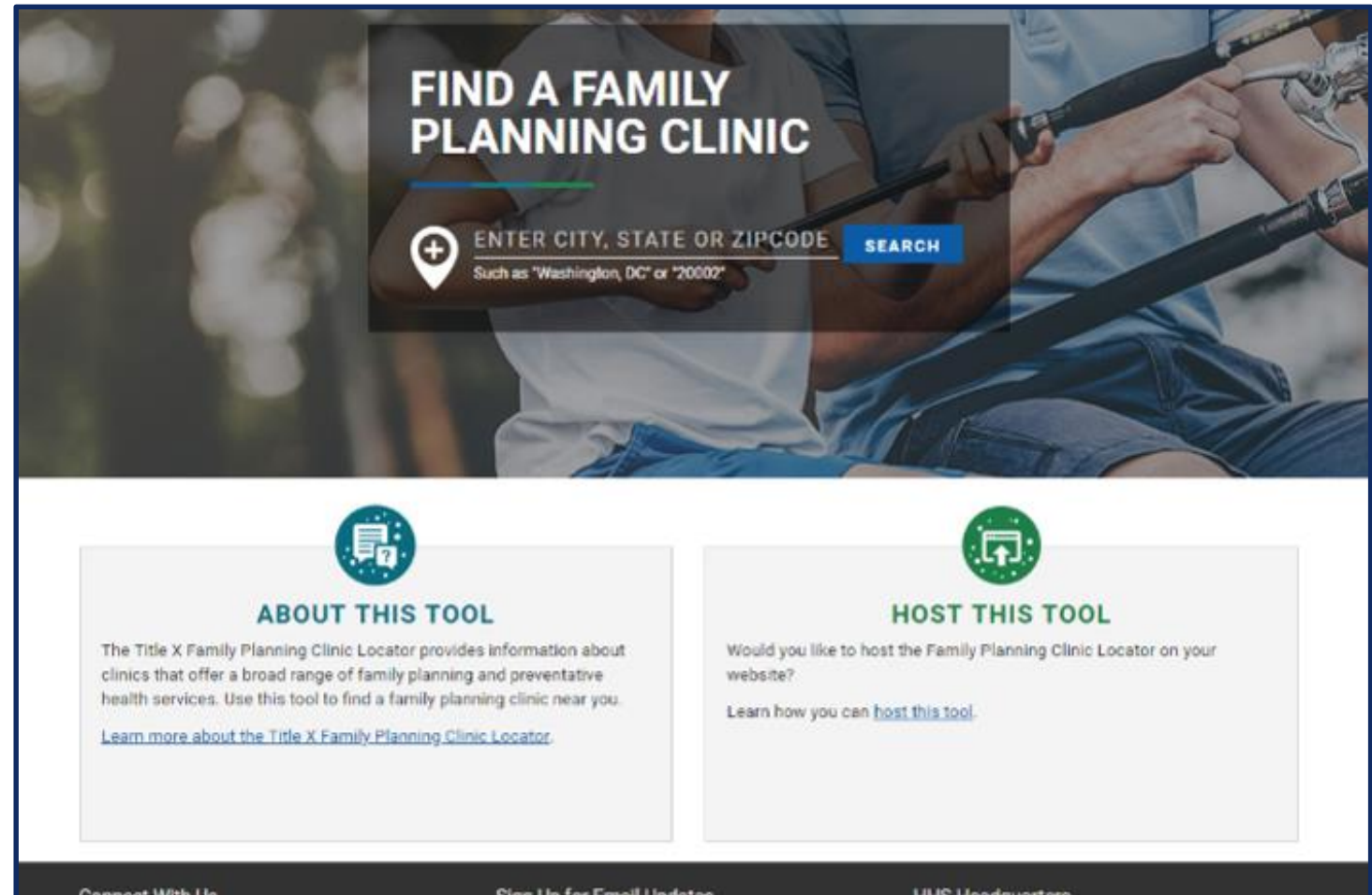


OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# Title X Family Planning Clinic Locator and Database

An essential tool for storing, accessing, and maintaining up-to-date information on grantee organizations, subrecipients, and service sites.



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



- The Title X Family Planning Clinic Locator provides information about clinics offering a broad range of family planning and preventive health services.
- The Family Planning Clinic Locator is often the first stop for individuals to find a Title X Family Planning Clinic near them.

**OPA** OFFICE OF POPULATION AFFAIRS

[LOG IN](#)

[FIND ANOTHER CLINIC](#) [SEARCH](#)

Enter City, State or Zipcode

DISTANCE 10 miles

**41 Locations found near "Washington, DC, USA"**

- N Street Village**  
1333 N Street, NW  
Washington, DC 20005  
202-469-4699  
[VIEW DETAILS](#)
- Mary's Center for Maternal and Child Care, Inc. Ontario Road, NW**  
2333 Ontario Rd, NW  
Washington, DC 20009  
202-485-8196  
[VIEW DETAILS](#)
- Cardozo School-based Health Center**  
1200 Clifton Street, NW  
Washington, DC 20009

Connect With Us

Sign Up for Email Updates

To sign up for updates or to access your subscriber preferences, please enter your contact information below.

Enter your email address [Sign Up](#)

**HHS Headquarters**  
U.S. Department of Health & Human Services  
200 Independence Avenue, S.W.  
Washington, D.C. 20201  
Toll Free Call Center: 1-877-696-6775

**OPA** OFFICE OF POPULATION AFFAIRS

[LOG IN](#)

[Clinic Locator](#) / [Search Results](#) / CCI-Greenbelt

**CCI-Greenbelt**  
9001 Edmonston Road  
Suite 40  
Greenbelt, MD 20770  
242-795-3335  
<http://www.cciweb.org/>  
[GET DIRECTIONS](#)

**Hours of Operation:**  
Monday - Friday: 8:00am-4:30pm  
Saturday - Sunday: Closed

**Mailing Address:**  
9001 Edmonston Road  
Suite 40  
Greenbelt, MD 20770

**Services Offered:**

**Birth Control**

- Intrauterine Device - Hormonal (IUD)
- Breast Feeding / LAM Method
- Spermicide

**STD Testing, Treatment & Vaccines**

- Chlamydia
- Syphilis
- Gonorrhea
- Hepatitis B Screening
- Hepatitis B Vaccine
- Hepatitis C Testing

**Women's / Men's Health**

- Folic Acid Supplementation
- Intimate Partner Violence Screening
- Alcohol and Other Drug Use Screening
- Tobacco Use Screening
- Immunizations
- Depression Screening
- BMI
- Blood Pressure Screening
- Diabetes Screening

**Pregnancy Services**

- Pregnancy Testing and Counseling
- Achieving Pregnancy Services

**Cancer Screenings and Prevention**

- Cervical Cancer Screening
- Breast Cancer Screening
- HPV Vaccine

**HIV Testing & Screening**

- HIV Testing
- PrEP for HIV Prevention

Connect With Us

Sign Up for Email Updates

To sign up for updates or to access your subscriber preferences, please enter your contact information below.

Enter your email address [Sign Up](#)

**HHS Headquarters**  
U.S. Department of Health & Human Services  
200 Independence Avenue, S.W.  
Washington, D.C. 20201  
Toll Free Call Center: 1-877-696-6775



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



- The grantee and service site database enables project officers, grantees, and service site users to effectively maintain their site data.
- The database is the authoritative source and mechanism for accessing all approved Title X family planning service sites.

### Create Service Site

#### ABOUT YOUR FACILITY

Facility Name \*

340B Number *what's this?*

FP-

Primary Site Type \*

- Select a value -

- Select a value -

CHC/FQHC

Health Department (State, County, or Local)

Planned Parenthood

Hospital-based

University-based

Correctional Facility-based

Tribal Health Center

School-based

Faith-based

Other Private Nonprofit

Free-Standing Family Planning Organization

Other

Secondary Site Type

- None -

#### GOOGLE MAPS LOCATION \*

The Find a Family Planning Clinic tool uses Google Maps, which requires geolocation

#### SERVICES OFFERED TO THE PUBLIC

You must select at least one service. \*

##### Birth Control

☐ Birth Control Shot

☐ Birth Control Pill

☐ Birth Control Patch

☐ Birth Control Ring

☐ Cervical Cap

☐ Condoms – Male

☐ Condoms – Female

☐ Contraceptive Sponge

☐ Hormonal Implants

☐ Diaphragm with Spermicide

☐ Emergency Contraception

☐ Fertility Awareness-Based Method(s)

☐ Intrauterine Device – Copper (IUD)

☐ Intrauterine Device – Hormonal (IUD)

☐ Breast Feeding / LAM Method

☐ Spermicide

☐ Sterilization – Male

☐ Sterilization – Female

##### Pregnancy Services

☐ Pregnancy Testing and Counseling

☐ Achieving Pregnancy Services

☐ Basic Infertility Services

##### Cancer Screenings and Prevention

☐ Cervical Cancer Screening

☐ Breast Cancer Screening

☐ HPV Vaccine

##### Women's / Men's Health

☐ Folic Acid Supplementation

☐ Intimate Partner Violence Screening

☐ Alcohol and Other Drug Use Screening

☐ Tobacco Use Screening

☐ Immunizations

☐ Depression Screening

☐ BMI

☐ Blood Pressure Screening

☐ Diabetes Screening

##### STD Testing, Treatment & Vaccines

☐ Chlamydia

☐ Syphilis

☐ Gonorrhea

☐ Hepatitis B Screening

☐ Hepatitis B Vaccine

☐ Hepatitis C Testing

##### HIV Testing & Screening

☐ HIV Testing

☐ PrEP for HIV Prevention



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH





# As stated in your Notice of Award, it is important to keep your sites updated in the database:

- In order to maintain an **accurate** record of current Title X service sites, grantees are expected to provide timely notice to the Office of Population Affairs (OPA), as well as to the appropriate HHS project officer, of any deletions, additions, or changes to the name, location, street address and email, and contact information for Title X grantees and service sites.
- This database will also be used to verify eligibility for 340b program registration and recertification.
- You must enter your changes to the Title X database **within 30 days** of the change at <https://www.opa-fpclinicdb.com/>.
- All changes will be reviewed and approved by the relevant HHS project officer prior to being posted on the OPA website.
- This does not replace the prior approval requirement under HHS grants policy for changes in project scope, including clinic closures.
- You must comply with this and all terms and conditions outlined in the grant award.





# Title X Family Planning Program Grant Requirements



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# Important Timelines

- Project Period: 04/01/2019 – 03/31/2022
- Budget Period: 04/01/2019 – 03/31/2020
- Non-competing Application: Released in October 2019; Due late December 2019
- Federal Financial Report (FFR)
  - 1<sup>st</sup> reporting period – 04/01/2019 - 06/30/2019: due 07/30/2019
  - 2<sup>nd</sup> reporting period – 07/01/2019 - 09/30/2019: due 10/30/2019
  - 3<sup>rd</sup> reporting period – 10/01/2019 - 12/31/2019: due 01/30/2020
  - 4<sup>th</sup> reporting period – 01/01/2020 – 03/31/2020: due 04/30/2020

Note: SAM Registration is required annually



# Notice of Award

- Notice of Award (NoA) is the legally binding document issued to the receiving organization.
- NOA awards funds, sets Terms and Conditions, and allows funds to be drawn from the Payment Management System.
- Please read the **ENTIRE** document
- You accept the award, its associated terms and conditions, and regulations and policies incorporated by reference, when you draw or request funds from the Payment Management System.



# Administrative Requirements

- Several actions require prior approval from OASH
- No proposed action can take place until Grants Management Officer written approval is granted:
  - Change in Scope
  - Significant re-budgeting
  - Change in PI/PD or Reduction in PI/PD Time
  - Alteration and Renovation
  - Change of Grantee Organization
  - Carryover request and No-Cost Extension



# Notification

Items requiring written notification to OGM include:

- Change of Authorizing Official
- Organizational name change
- Change of contact information, for example, address, phone, e-mail

## NOTE:

Organizational changes such as mergers and re-organizations may require a successor-in-interest action. These are complicated and require significant processing time. Contact your specialist as soon as you are aware of a potential change.



# Project Reporting

- Quarterly Federal Financial Reports (FFRs) – SF-425
  - Due 30 days after the end of each federal fiscal year quarter
  - FFRs are comprehensive
- Audits – if applicable
  - 45 CFR § 75.500
- Sub-award reporting – <https://www.FSRS.gov>
- End of project period (closeout) reports
  - Due 90 days from the end of the project period
  - Comprehensive grant report as part of close out
  - Submitted via Grant Notes in Grant Solutions
- Official guidance available on the OPA website



# Save the Dates!

- OPA Database Webinar
  - June 2019
- 2019 Title X National Grantee Meeting
  - July 16-19, 2019
  - Renaissance Arlington Capital View, Arlington VA
  - Visit <https://titledxmtg.opatasystem.com/> to register and for more information!



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH



# National Training Centers



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH







**FPNTC**  
FAMILY PLANNING  
NATIONAL TRAINING CENTER



**NCTCFP**  
NATIONAL CLINICAL TRAINING  
CENTER FOR FAMILY PLANNING

# Welcome to the Title X National Training Centers!

May 9, 2019



# About Us

- Two national, OPA-funded training centers:
  - Family Planning National Training Center (**FPNTC**) – serves all Title X agency staff
  - National Clinical Training Center for Family Planning (**NCTCFP**) – specifically charged with training clinical staff
- Provide **training, technical assistance, and resources** to support Title X agencies in delivering high-quality family planning and preventive health services

# Foundational Trainings

Title X Orientation: Program Requirements for  
Title X Funded Family Planning Projects

eLearning

Counseling Adolescents About Sexual Coercion  
and Abuse

eLearning

Mandated Child Abuse Reporting Law:  
Developing and Implementing Policies and  
Training

Archived  
Webinar

Encouraging Family Participation in Adolescent  
Decision Making

Training Guide

# Foundational Trainings (cont.)



Human Trafficking in the Family Planning Setting

---

Archived  
Webinar

Family Planning Basics

---

eLearning

Putting the QFP Into Practice Series

---

Archived  
Webinar Series

Quality Contraceptive Counseling and Education: A Client-Centered Conversation

eLearning

# FPNTC Training Tracking System

- Staff can obtain certificates of completion and CE credit for eLearning courses and archived webinars
  - Must be registered on [fpntc.org](http://fpntc.org) to obtain the certificate!
- *New feature!*
  - Training Administrators can create training lists, share with staff, and track their completion

# Coming Soon...

- List of Title X Training Requirements
- Updated Mandatory Reporting Training Guide
- Program Monitoring Resources

# Title X Grantee Liaisons

- Each Title X grantee has an assigned “Grantee Liaison” at the FPNTC who will contact them periodically to gather input and share information.
- Title X Grantee Liaisons will be reaching out in the next few weeks to introduce the FPNTC and talk about training needs.
- Title X grantees can reach out directly to their liaisons or to <https://www.fpntc.org/contact-us> with any questions or concerns related to family planning training.

# NCTCFP Training Opportunities

- Technical assistance for clinicians
  - IUD Placement hands-on skills session
  - LARC Mentor Program
  - Cultural sensitivity
  - National Reproductive Health Conference
    - Save the Date: August 14, 2019



# Web-Based Resources for Clinicians

- LARC Link
- Competencies Connection
- QFP App (mobile device and desktop friendly)
- Webinars (live and archived)
- Articles of Interest
- Podcast series
- Instructional videos

## 4 Action Steps – Contact Us!

1. Sign up for the FPNTC newsletter at [fpntc.org](http://fpntc.org)
2. Sign up for the NCTCFP newsletter at [ctcfp.org](http://ctcfp.org)
3. Register for an account on [fpntc.org](http://fpntc.org) to track training completions
4. Clinical staff should register for the Health-eKnowledge training system on [ctcfp.org](http://ctcfp.org) to access clinical training



**FPNTC**  
FAMILY PLANNING  
NATIONAL TRAINING CENTER



**NCTCFP**  
NATIONAL CLINICAL TRAINING  
CENTER FOR FAMILY PLANNING

**Thank you!**

[www.fpntc.org/contact](http://www.fpntc.org/contact)

[www.ctcfp.org/contact](http://www.ctcfp.org/contact)



**Questions?**

**Thank you for participating**



OFFICE OF THE  
ASSISTANT SECRETARY FOR HEALTH

